

Custodial, Labor and Trades Branch  
Skilled Trades Group  
Water Meter Repair Series

**WATER METER REPAIRER II**

09/91

*Summary*

Under general supervision, tests, repairs and services water meters; performs related duties as required.

*Typical Duties*

Tests various sized water meters to determine accuracy of operations and/or malfunctions; disassembles, cleans, adjusts and repairs water meters; cleans and/or replaces worn, broken or rusted parts; reassembles meters; as assigned, supervises shop and field crews; records and maintains records of meters tested; maintains spare parts inventory and reorders parts and materials; enforces and complies with safe working practices and procedures; maintains records and prepares reports.

*Minimum Qualifications*

Training and Experience: Completion of the tenth grade and four years experience repairing small mechanisms, including two years repairing water meters; or an equivalent combination of training and experience.

Knowledge, Abilities and Skills: Good knowledge of the methods, techniques, tools and equipment used to repair and test water meters; good knowledge of the hazards and safety precautions of the trade.

Ability to maintain spare parts inventory and requisition parts; ability to test, troubleshoot and identify malfunctions on water meters; ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with fellow employees and the general public; ability to maintain records and prepare reports.

Skill in the use and care of tools and equipment used to repair water meters.

Physical Requirements: Mobility within a repair shop and field environment; lift and carry heavy objects (up to 50 pounds); manual dexterity in confined spaces.

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Director of Personnel

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Department Head